

Project Grant: Information

REVIEW PROCESS

- To ensure fairness in the distribution of public funds, a grant review panel will be selected by Grants Committee members and Cultural Services staff. The grant review panel will be comprised of experts in the arts, art education professionals and individuals knowledgeable in the arts. Please note that the grants review is a competitive process; some applications may receive partial or no funding. (If partial funding is received, you may be asked to submit a revised narrative and budget to show how you plan to implement the project for approval.)
- Based upon the panel review rankings, the Grants Committee makes funding recommendations to the Tempe Municipal Arts Commission. Applicants will be notified once the Tempe City Council receives the recommendation of the full Commission.
- The Tempe City Council has the final approval on all grant awards.

REVIEW TIMELINE

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| • Panel Review | May 2009 |
| • Arts Commission Review | June/July 2009 |
| • Tempe City Council review and approval | August 2009 |
| • Grant award letters sent | August 2009 |

EVALUATION CRITERIA

Applications are evaluated based on:

- QUALITY: Overall quality of the project
- IMPACT: Impact of the project on the Tempe Community
- BUDGET: Appropriateness of the project budget
- ABILITY: Ability to complete the project

FINAL REPORT

Within 60 days of completing your project, you will be required to submit a Final Report. A form will be enclosed with the award letter.

CREDIT LINE

If you receive funding from the City of Tempe, you are required to acknowledge support in all programs, press releases and advertisements for grant-supported activities using the following credit line:

(Name of organization or project) is partially supported by funding from the City of Tempe.

The City of Tempe logo is also available to use in materials prepared for the project.